

SCHOOL COUNCIL MEETING

Date: Monday 15th June 2020

Meeting Number: 2020 – 4



MINUTES

1.0 ATTENDANCE

1.1 Present: Pip Griffiths, Julie Rogers, Mary Chiodo, Renato Carinci, Michael Gruis, Dan Sullivan, Mark Nugent, Lance Petherick, Brad Rankin, Birgitte Spence, Brian Miller, Melissa Morrison, Julie Young, Greg George, Tanya Neenan

1.2 Apologies: Kerry Barnes, Lisa Jackson, Vera Mijakoski, Renee Pavlovick, Evan Henry

2.0 MINUTES OF LAST MEETING AND BUSINESS ARISING

Minutes of Meeting held 18th May 2020 – distributed to all

3.0 CORRESPONDENCE AND BUSINESS ARISING

3.1 Inwards Correspondence

DET emails as per Correspondence sheet tabled with the agenda

3.2 Outwards Correspondence

4.0 CALLS FOR ITEMS OF GENERAL BUSINESS

5.0 REPORTS AND BUSINESS ARISING

5.1 Environment Committee – No report.

5.2 Curriculum Committee – 19th May 2020, Minutes tendered – three proposals to be voted on tomorrow.

5.3 Policy Sub Committee – Nil

5.4 Canteen Committee – No meeting since last council meeting.

5.5 Management Committee – 1st June 2020. Management agreed to look at the renovation at Kings Park. This may perhaps be on the table again. Quote for the air conditioning for Sydenham food classrooms is still happening. The amended budget has gone to Management with changes due to COVID. Well attended and discussed at length.

5.6 a) Financial Reports at 31st May 2020

Payroll batches were duplicated due to an error in town, which has now been fixed.

Any budgets that we know about changes have been adjusted for these reports.

Motion: Accepting Financial Reports at 31st May 2020

Moved: Greg George

Seconded: Julie Young

B) Amend signatories for Copperfield College Official bank account.

Motion: Add Renato Carinci as signatory.

Moved: Greg George

Seconded: Melissa Morrison

5.7 **Business Manager's Report – Tabled**

Motion: Accepting Business Manager's Report
Moved: Julie Young **Seconded:** Greg George

5.8 **Principals' Reports –**

5.8.1 College Principals' Report – Pip Griffiths

The decision to return to school was made very quickly and as a Principal team we had to get everyone to work safely. DET communication was sometimes a little slow and we had to sometimes work in anticipation of it.

We made a comprehensive list of steps we were taking to keep people safe. The OHS committee suggested that we provide each staff member with a cleaning kit.

We have staggered the dismissal times at the junior campus a little and designated parts of the yard for different year groups.

The confirmed case at Keilor Downs Secondary caused some concern but fortunately seems not to have been transmitted further.

Attendance rates during online learning were nearly as good as normal in school learning which is a great credit to the team.

Some classes have even performed better in remote learning than they did in Term 1.

We were in advance of other schools in making contact with kids at home.

This week we will be capturing some of the details of how their teaching changed and what they learned from online learning. We want to do the same kind of information gathering with students and parents.

We have 8 teaching staff and 6 ES staff who are not returning to school this term. CRTs are covering supervision of their class and teachers are doing remote teaching. We are waiting for further information about what will happen to this in the longer term.

Phil Coloca has been employed as the founding principal of a new school in Melton. One of our leading teachers has picked up a secondment to the department. We are considering an upgrade to the admin area and offices at Kings Park- we hope to be able to achieve a grant from the VSBA in a program they have started as part of the stimulus package.

We are doing our mid-year AIP reflection and will be sending some time at a couple of council meetings next term to talk about our pre-Review Self Evaluation (PRSE). We may wish to take another pupil free day in Term 3 or early Term 4, because we didn't get to focus on what we needed to before the review.

5.8.2 Combined Campus Principal Report

Delahey

Delahey were first cab off the rank with the return to school. Big thanks to the staff at Delahey campus. We decided to hold a welcome back celebration during the break on Wednesday – we distributed a little show bag to the kids and had kids singing in the yard.

A lot of dates have changed. GAT is now scheduled for 9 September. Exams start on 9 November. We are trying to keep as many of events and routines as normal as possible.

Our Y11 VCAL PDS projects are continuing in our partnership with CHASE, we can't use our usual community mentors but the board members have volunteered to mentor our groups.

The Art block is mostly finished. There are three rooms we are waiting on ceiling material for but we are otherwise back into the reroofed block. We have moved into the new portables from the Admin block. We did the move in record time – took about a day and half to make our new admin block. Hopefully we will come back to a brand new Admin block.

Sydenham

Have had really pleasing attendance rates. First day was 87% and it has gone up since then. Really wanted to get back into a routine and maintain a safe workplace. Students adjusted really quickly to being back in class. As someone new to the college I've been really impressed by our Campus and Team Leaders. Their workload has been tremendous in the past week or so. We have a transition evening coming up for Year 9s into Year 10 which has a big future impact for students.

Kings Park

We had to settle quickly into back to school but had to adjust to a new way of working. The whole leadership team were out walking the yard and setting the expectations for the return to school. Kids have used the sanitation stations around the school. We have had the staggered bells for homegroups, it has been effective in stopping congestion. We had a sausage sizzle on the first day – kids were delivered a sausage to their room. We created a return to school video. Kids were not phased at all about contact. Have made some changes to how students enter classrooms. Ramandeep Kaur is a new staff member who started with us last week. Very grateful to have Mary back this week – we had a present from staff waiting for her in the office this morning.

Students spoke about being pleased to return to school.

5.8 International Students

No new developments

5.9 Child Safe Standards

Nothing to report.

Motion: Accept the principal's report

Moved: Greg George

Seconded: Julie Young

6.0 GENERAL BUSINESS

6.1 DET School Council Self Assessment

No comments have come back on the self-assessment. Does anyone have any questions or anything to say about where we rated ourselves?

Recommending that we defer discussion of the self-assessment until we are together around the table. As it will be easier to discuss in person.

6.2 Standing Orders

There is no need to have a Treasurer appointed.

Might want to add something to the standing orders about the possibility of the president having a deciding vote in the case of a tied vote – not that this is a common occurrence.

Some discussion on whether meetings should be on campus or by webex. Need to have on campus meetings to enable better discussion in person. Also there is a possibility of having a mixed meeting where some members attend by webex.

We would not do the annual report meeting by webex. Or the end of year dinner.

Motion: To make adjustments to the draft standing orders as discussed so that they can be approved at the next meeting.

Moved: Tanya Seconded: Julie

7.0 CAMPS AND EXCURSIONS

No current excursions.

8.0 OTHER BUSINESS

Meeting closed at 7:21.

8.0 NEXT MEETING

Business for next meeting – Term 3 – 10 August 2020

Phillipa Griffiths
Copperfield College Principal (Acting)