

School Council Meeting Minutes



Location: Webex – link provided
Date: 1/08/2022
Time: 6:45 pm – 8:45 pm
Meeting Number: 2022 – 5

Expected to attend:

Chair:

- Mandy El Ali, School Council President

Executive Officer/Principal

- Pip Griffiths

Attendees:

- Birgitte Spence
- Lynda Gaylard
- Vera Mijakoski
- Julie Young
- Michael Ellis
- Greg George
- Lisa Jackson
- Kate Tangas
- Debbie Kontek
- Lance Petherick
- ~~Mark Nugent,~~
- Mary Chiodo
- Renato Carinci
- Michael Gruis
- Dan Sullivan
- Julie Rogers

Student representative:

- Emily Bui (Apology)
- Sude Ozer (Apology)

Apologies: Michael Ellis, Mark Nugent, Emily Bui, Sude Ozer.

Attachments:

REF	AGENDA ITEM	DETAILS	PRESENTER
1	Welcome & Apologies	Apologies:	
2	Acknowledgement to Country	<i>In recognising Aboriginal and Torres Strait Islander peoples' spiritual and cultural connection to Country, I would like to commence the meeting by acknowledging the First Peoples and the Traditional Owners and custodians of the Country where Copperfield College campuses are located. We respectfully acknowledge: The Wurundjeri people who have faithfully cared for country for thousands of years. I would also like to respectfully acknowledge our Elders both past and present and remember that they have passed on their wisdom to us in various ways. Let us hold this in trust as we work and serve our community</i>	Chair

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3	Minutes of last meeting and business arising	<p>Minutes of Meeting 9 June 2022 distributed to all</p> <p>Motion: That the minutes from the previous meeting be accepted.</p> <p>Moved: Getti Spence</p> <p>Seconded: Lisa Jackson</p>	Chair
4	Business Arising	None	Chair
5	Correspondence and business arising	<p>Inwards Correspondence</p> <p>DET Emails as per Correspondence Table</p> <p>Staff are no longer required to be vaccinated.</p> <p>Outwards Correspondence</p>	<p>Ms Pip Griffiths</p> <p>Ms Pip Griffiths</p>
6	CALLS FOR ITEMS OF GENERAL BUSINESS		
7	Reports and Business Arising	<p>7.1 Environment Committee</p> <p>Have not met with PSW, but will need to meet with them before the end of the Term. The School Beanie is very popular at the moment across all three campuses. Scarves are also popular</p> <p>7.2 Curriculum Committee –</p> <p>Have not met since last council meeting.</p> <p>7.3 Policy Sub Committee</p> <p>There are a number of new policies required as a College. 11 total that need to be updated because of new Childsafe standards. They have been more explicit about which policies require Principal approval only and which require Council approval as well. The Raising Concerns and Complaints Policy requires Principal approval only, however it was brought to Council in its last draft. In line with Childsafe Standards it needed to be clear what students are able to do when they are not satisfied with response to complaints. We have now added a paragraph regarding student complaints. Have a look at the policy, if you would like to give feedback please pass that on to Dr Gruis. There are certain sections we are permitted to alter (around who is responsible for which kind of complaint). The vast majority of the policy cannot be changed from the template without agreement from the legal branch at the department.</p>	<p>Mary Chiodo/Julie Rogers</p> <p>Dan Sullivan</p> <p>Michael Gruis</p>

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		<p>There are two other policies to look at later in the agenda in general business, related to Childsafe.</p> <p>Once the policies are finalised we will place them on the website and draw families attention to them through a Compass post.</p>	
		<p>7.4 Management Committee – 18/7/2022</p> <p>Costs have been confirmed for Year 7 Families. We are now working through subject costs for other subjects.</p> <p>The Canteen has put up prices on a range of items. Suppliers particularly of meat have upped their prices and these prices have been passed on to students.</p> <p>Motion: Acceptance of Reports. Moved: Debbie Kontek Seconded: Kate Tangas</p>	Julie Rogers
		<p>7.5 Financial Reports at 30th June 2022</p> <p>June financial reports have been sent out. July reports have not been sent out as yet as they were only generated today. Council was asked if there were any questions – there were not.</p> <p>Motion: Accepting Financial Reports for June 2022 Moved: Lisa Jackson Seconded: Greg George.</p>	Julie Rogers
		<p>7.6 Business Manager's Report Business Manager's report</p> <p>Collections of parent contributions has slowed, we don't anticipate receiving much more and we are restricted in terms of the number of reminders we can send out.</p> <p>Some excursions we have actually collected more than the cost due to student absence on the day of the excursion.</p> <p>Karen Gibson has left the College – our VASS Coordinator. She is being replaced by Rebecca Libreri from our Sydenham campus which creates another vacancy that will need to be replaced.</p> <p>Business Managers report had not been sent out, Belinda Palladino on Personal Leave.</p>	Julie Rogers
		<p>7.7 Principal's Report a. College Principal's Report</p> <p>Report discussed as tabled.</p>	Pip Griffiths

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		<p>b. Campus principals' reports – Sydenham</p> <p>Report discussed as tabled.</p>	<p>Mary Chiodo/Michael Gruis</p>
		<p>c. Campus principals' reports – Kings Park</p> <p>Report discussed as tabled.</p>	<p>Lance Petherick/Mark Nugent</p>
		<p>d. Campus principals' reports – Delahey</p> <p>Report discussed as tabled.</p>	<p>Renato Carinci Dan Sullivan</p>
		<p>7.8 International Student's Report</p> <p>3 new students all at Kings Park Year 10. Enrolments are picking up after the immigration hiatus from COVID.</p> <p>Motion: Acceptance of reports as tabled. Moved: Lisa Jackson Seconded: Debbie Kontek</p>	<p>Dan Sullivan</p>
		<p>7.9 Child Safe Standards Report</p> <p>Child safe code of conduct requires the approval of school council. It is a DET policy with no changes allowed. Dr Gruis highlighted that the policy requires council members to treat families and students respectfully throughout the community, and to treat allegations of abuse seriously and report these to the relevant authorities (Principals) at the school.</p> <p>The code indicates that treating a student with favouritism, for example by providing gifts, is an unacceptable behaviour for staff and council members. The policy is intended to preclude unprofessional behaviours for paid employees of the school.</p> <p>Members of staff are not permitted to contact students by private email addresses or social media.</p> <p>Motion: That Council understands and accepts the Childsafe Code of Conduct as tabled and discussed. Moved: Lisa Jackson Seconded: Debbie Kontek</p> <p>Childsafe Reporting and Responding Obligations is a policy that requires Principal approval rather than Council approval. We are aware that we have brought this policy to school council in the past. There are four differences from the previous policy.</p> <p>There is a section around what students do. This gives the process for who students should speak to if they have a concern that a fellow student is unsafe.</p>	<p>Michael Gruis</p>

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		<p>There is a section around record-keeping. The Department is concerned that accurate records are not being kept about what is and is not being done. There can be requests for information months or years after initial incidents and schools have found these difficult to fulfil.</p> <p>The third changed section is around ongoing support to students which is required even after allegations are reported to DFFH.</p> <p>The fourth changed section is a reminder that school community members can also make reports to Victorian Police or DFFH should they be concerned about the safety of a young person. If there is a sexual component to those allegations and they believe someone may be a perpetrator of abuse there is a legal obligation to make a report.</p> <p>We are working on providing professional development to staff regarding how to respond to disclosures.</p> <p>Motion: Council accepts and acknowledges the changes to the Childsafe Reporting and Responding Obligations Policy. Moved: Kate Targas Seconded: Vera Mijakoski</p>	
8	Camps and Excursions	<p>9.1 Funfields (End of year activity) Sydenham and Kings Park 16/12/2022 – TGH/HIS/AAT/KMN</p> <p>9.2 Year 10 Outdoor Education Swim Test – Flippers Swim Centre - Syd – Paul Decis</p> <p>9.3 Year 10 Outdoor Education – Surfing, Anglesea – 22/8/2022 – Sydenham - Paul Decis</p> <p>9.4 Year 10 Outdoor Education – Mountain Bike Riding, You Yangs, Sydenham – Paul Decis</p> <p>9.5 Year 10 Outdoor Education – Kayaking, Anglesea – 6/9/2022 – Sydenham – Paul Decis</p> <p>Motion: Council accepts all Excursions listed. Approved: Greg George Seconded: Vera Mijakoski</p>	Pip Griffiths
9	Next Meeting	5 September 2022	
10			