

School Council Meeting Minutes



Location: Delahey Senior Campus Conference Room
Date: 15/05/2023
Time: 6:45 pm – 8:45 pm
Meeting Number: 2023-3

Expected to attend:

Chair:

- Mandy El Ali

Executive Officer/Principal

- Pip Griffiths

Attendees:

- Pip Griffiths
- Julie Rogers
- Andrew Atherton
- Karen Martin
- Renato Carinci
- Dan Sullivan
- Michael Gruis
- Lance Petherick
- Lynda Gaylard
- Kylie Brookshaw
- Nick Taseski
- Vera Mijakoski
- Kim Moulton
- Julie Young
- Debbie Kontek
- Stanley Nelson
- Monique Hamilton
- Catherine Morris
- Lisa Jackson
- Kate Tangas

Student Representatives:.

Faith Samuels
Reeda Fatima

Apologies: Michael Gruis, Brendan Sullivan, Vera Mijakoski, Julie Young, Stanley Nelson, Lynda Gaylard, Monique Hamilton, Kim Moulton, Reeda Fatima

Attachments:

REF	AGENDA ITEM	DETAILS	PRESENTER
1	Welcome & Apologies	Apologies: Michael Gruis, Brendan Sullivan, Vera Mijakoski, Julie Young, Stanley Nelson, Lynda Gaylard, Monique Hamilton, Kim Moulton, Reeda Fatima	Ms. Pip Griffiths
2	Acknowledgement to Country	<i>In recognising Aboriginal and Torres Strait Islander peoples' spiritual and cultural connection to Country, I would like to commence the meeting by acknowledging the First Peoples and the Traditional Owners and custodians of the Country where Copperfield College campuses are located. We respectfully acknowledge: The Wurundjeri people who have faithfully cared for country for thousands of years. I would</i>	Chair

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		<i>also like to respectfully acknowledge our Elders both past and present and remember that they have passed on their wisdom to us in various ways. Let us hold this in trust as we work and serve our community</i>	
3	Minutes of last meeting and business arising	<p>Minutes of Meeting 3 April 2023 distributed to all</p> <p>Motion: That the minutes from the previous meeting be accepted.</p> <p>Moved: Lisa Jackson</p> <p>Seconded: Kate Tangas</p>	Chair
4	Business Arising	<p>There was NO Business Arising from the previous meeting</p> <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p>	Chair
5	Correspondence and business arising	<p>Inwards Correspondence DET Emails as per Correspondence Table</p> <p>Outwards Correspondence No outwards correspondence</p>	<p>Ms Pip Griffiths</p> <p>Ms Pip Griffiths</p>
6	<p>CALLS FOR ITEMS OF GENERAL BUSINESS</p> <p>NO CALLS FOR ITEMS</p>		
7	Reports and Business Arising	<p>7.1 Environment Committee NO REPORT AT THIS TIME</p> <p>7.2 Curriculum Committee – 27/4/2023 Pip spoke on behalf of Dan. Only item was that the Curriculum Committee discussed, voted and endorsed the Day Structure Working Party's recommendation that in 2024, the school moves to a 10 day timetable, with 61 minute periods over a week which contains 24 periods. One of those periods will be allocated toward a Social & Emotional Wellbeing Program</p> <p>7.3 Policy Sub Committee</p> <p>a: Camps and Excursions Policy Andrew Atherton briefly spoke on behalf Michael informing council that all new procedures, particularly those around 'waivers' were being added to the policy</p> <p>b: Volunteers Policy Pip mentioned that all volunteers now (and this includes school council members) will now have to complete a</p>	<p>Dan Sullivan</p> <p>Michael Gruis</p>

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		<p>Working With Children's Check) Pip will email the link after the school council meeting</p> <p>Motion: That Council Accept the Camps & Excursion and Volunteers Policy presented to Council</p> <p>Moved: Kate Tangas</p> <p>Seconded: Lisa Jackson</p>	
		<p>7.4 Management Committee – 8/5/2023 Julie Rogers spoke about our confirmed SRP after census and how it will get re-adjusted after the audit</p>	Julie Rogers
		<p>7.5 Financial Reports a: at 31st March 2023 b: at 30th April 2023</p> <p>Financial reports for the month of March and April 2023 for approval. Includes: Bank recs for 10001 & 10002 Bank Accounts Movement Summary Balance Sheet Operating Statement Annual Sub Program Budget Report Cash Flow Statement Cash Payments Journal Report</p> <p>Julie Rogers spoke to the March and April financial reports. The cash grant comes in April which is why more funds available then. Typical reporting and balances were summarised. All program leaders received reports of funds allocated to them</p> <p>Motion: Accepting Financial Reports for March and April 2023. Moved: Debbie Kontek Seconded: Kate Tangas</p>	Julie Rogers
		<p>7.6 Business Manager's Report No Business Manager's Report</p>	Julie Rogers
		<p>7.7 Principal's Report</p> <ul style="list-style-type: none"> a. College Principal's Report b. Campus principals' reports – Sydenham c. Campus principals' reports – Kings Park d. Campus principals' reports – Delahey <p>All reports distributed and spoken to by the relevant principal class member</p>	

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		<p>7.8 International Student's Report – Pip spoke on behalf of Dan. All steady as she goes. Some students currently at the English Language School starting in Term 3</p> <p>7.9 Child Safe Standards Report This was linked to the Volunteer policy and the requirement for a WWC check</p> <p>Motion: Accepting Reports</p> <p>Moved: Kylie Brookshaw Seconded: Faith Samuels</p>	
8	General Business	<p>General Business Pip was hoping that we would introduce ourselves with a quick bio but thought we wait for the next meeting. It was then decided that we would go around the room and introduce ourselves to school council.</p> <p>8.1 AIP Pip spoke to the 2023 AIP. Acronyms were explained. Pip also explained that this was created last year and is essentially a 12 month worth of work realising goals from our Strategic Plan. Pip went through the goals, actions and targets with greater emphasis on the actions.</p> <p>Motion: That Council approves the 2023 AIP Moved: Debbie Kontek Seconded: Catherine Morris</p>	Pip Griffiths
9	Camps and Excursions	<p>Pip spoke about the frustration with the implementation of the new Camps & Excursions policy, particularly the Terms & Conditions that most of our providers have had for many years, and which most are choosing not to change. Pip has been getting advice from multiple departments within DET, but responses have been confusing. She is allowing some excursions to go ahead and some others she is denying. In the face of all this confusion, she is looking at mitigating risk when making those calls</p> <p>MEETING CLOSED AT 7:45</p>	Pip Griffiths
10	Next Meeting	19 June 2023	