

Dear Parent/Carers,

Welcome to Year 12 in 2026. Copperfield College provides students with free instruction and ensures students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. Copperfield College fully adheres to the Department Parent Payment Policy, which is attached for your information.

We invite you to make financial contribution in the following relevant categories:

1. Curriculum contributions
2. Other contributions
3. Extra-Curricular items and activities

For categories 1 and 2; our school will always provide students with free instruction to fulfil the standard Victorian curriculum and contributions to *Curriculum* (1) and *Other* (2) are voluntary.

At Copperfield College our College Council is proud of the quality of resources we provide and programs we run in the effort to meet our students' needs and interests. Voluntary contributions support the large extra-curricular programs other enhancing student learning, and your support is appreciated.

For category 3 (*Extra Curricular*); while we strongly recommend that all students have access to all programs/activities within this category, it is up to families to decide whether you wish for your child to participate in the program/activity. They are provided on a user-pays basis, therefore payment is required to participate in the activities. Please note that you can use CSEF and SSB funding for any of these activities.

Your contributions support a range of programs for student enhancement such as:

- Performing Arts events
- Wide range of instruments as part of our Instrumental Music Program
- Club activities e.g. our successful Robotics Club and equipment
- Sport events including our Basketball program at both junior campuses
- Public Speaking & Debating
- Other extra-curricular activities

CSEF: Information regarding the Camps Sports & Excursions Fund (CSEF) applicable to families who hold a valid concession card, is attached. Families in the following categories may also be eligible for CSEF: Bridging Visa, Temporary Protection Visa, Community Detention, Asylum Seeker families and students who reside in Out of Home Care. Please contact the general office to discuss.

SSB (School Savings Bonus): This is not applicable for 2026, however families may have a balance remaining, which can only be used against activities.

Textbooks: All required textbooks should be ordered online through our supplier, Campion. Orders need to be placed and paid for by the 20th December 2025 for home delivery in mid-January 2026. Options after 20th December are 'Click & Collect' or direct purchase from the store. An information sheet is attached to assist you with the on line ordering process.

Digital Devices: A reminder that we have a Bring Your Own Device (BYOD) program at the college and students are expected to bring their own device to use at school each day.

Any families who may experience financial difficulty with finalising any of these amounts are asked to contact our Well-Being Team members at each campus:

Delahey Campus	- 9307 5555
Kings Park Campus	- 9365 4111
Sydenham Campus	- 9361 3888

We look forward to seeing all our students in the 2026 school year.

Yours Faithfully,



Nick Adamou
College Principal

YEAR 12 VCE 2026 Curriculum Contributions - Items and activities that students use, or participate in or consume, to access the Curriculum	Amount	Select to Pay
<i>EAL (English as an Additional Language) – photocopied booklet on Crafting/Creating Text provided to all students studying this subject.</i>	\$15	
<i>Art Making & Exhibiting</i>	\$130	
<i>Music (Aural skill building program)</i>	\$40	
<i>Food Studies</i>	\$220	
<i>Outdoor Education – essential camps/excursions for the subject</i>	\$370 *	
<i>Product Design & Technology</i>	\$100	
<i>Systems Engineering</i>	\$100	
<i>Visual Communication</i>	\$150	
Total Amount for Curriculum Contributions		\$

Note: CSEF can be used against amounts marked with *

Any remaining SSB (School Savings Bonus) may also be used.

Other Contributions - for non-curriculum items and activities	Amount
<i>Year 12 Diary - all students are expected to use the college diary, as it contains information/maps specific to the college and to your campus</i>	\$15
Total Amount for Other Contributions	\$15

Extra-Curricular Items and Activities	Amount
<i>Year 12 camp – 2 nights/3 days camp at Feathertop Chalet, Harrietville</i>	\$340 *
Total Amount for Extra-Curricular Items and Activities	\$

Category Totals	
Curriculum Contributions	\$
Other Contributions	\$15
Extra-Curricular Items and Activities	\$

TOTAL CONTRIBUTION \$_____

Educational Items for Students to Own

- The school recommends you purchase your textbooks from **Campion** for your child to individually own and use. The resource list is available on our website or visit Campion website, www.campion.com.au
- Please retain your combination lock from previous years. You may purchase one from the college, if required, costing \$15.
- A Compass ID card will be provided as part of the school photos. A fee of \$10 is charged for any replacements.
- Students are initially provided with \$30 worth of free printing from printers or photocopiers (300 A4 black and white copies). Any additional printing must be purchased by the students in \$10 blocks and paid via the Compass kiosk.

Financial Support for Families

Copperfield College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF) see brochure attached.
- Individual payment arrangements.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the relevant campus to speak to a Well-Being Officer.

Payment Methods

- Pay online via COMPASS, our parent portal. To pay via COMPASS, the contributions will be listed under 'My news' on your Home Page, along with any events that require approval. This is our preferred option.
- Pay via direct credit into the college Official account (BSB 063-627 A/NO 10043644).
- Pay via BPAY (the Biller code and your reference number are available from the office).
- Pay directly to the office by cash or credit card.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.